

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
18 May 2017 272/1617	Item 15 Coonabarabran to Mungindi Road 272/1617 A motion was moved by Councillor Todd seconded Councillor Clancy that the Warrumbungle Shire Council seek a meeting with the Narrabri and Walgett Shire Councils regarding the upgrade of the Coonabarabran to Mungindi Road upgrade with a view to seek funding for the completion of this project.	DTS	Verbal contact made with Walgett Shire. (11.07.17) 07.02.18 – No update 02.05.18 – Report to June Council Meeting 06.06.18 – Letters sent to Narrabri and Walgett Shire Councils
20 July 2017 28/1718	Item 36 Voice Recording of Council Meetings 28/1718 RESOLVED that Council receives quotations for the purchase and installation / portable recording equipment in to the Council Chambers in Coonabarabran and Coolah. FURTHERMORE , that a policy for the audio recording of Council meetings be developed and brought back to Council following the review by OLG of the Local Government Act 1993 in relation to the Model Code of Meeting Practice.	DCCS	Quotations being sought. 14.09.17 no further progress since August Council meeting 06.11.17 no further progress has been made 29.11.17 Report to December Council meeting Dec 17 – Quotes received in November by TRC were too expensive (>\$20K). Other options now being investigated for both Council chambers with new quotes to be sought. Feb – 2018 – no further action on this item occurred due to the OLG draft Model Code of Meeting Practice which proposes that Council meetings be streamed on the web. Such a change would significantly alter the IT requirements. This resolution is being placed on hold until OLG's determination is received. 3.06.18 – Council has been consulting on several changes to the Code of Meeting Practice for Council Meetings. The proposed changes include that Council meetings: <ul style="list-style-type: none"> • be held on the first Thursday of the month • commence at 6:00pm • may be recorded and posted on the web Members of the public were asked to make submissions in writing in relation to these proposals. The closing date for submissions was 28 May 2018. A report will be tabled at the June 2018 meeting.

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21 September 2017	Item 6 Minutes of TRRRC 355 Advisory Committee Meeting – 2 August 2017 87/1718 RESOLVED:		
87/1718	4. That Council undertakes advertising and marketing in-house.	DCCS	3.06.18 advertising and marketing to commence once units have a confirmed price
	5. That an Expression of Interest for Real Estate support to selling off the plan and initial sale of the units be sought through the local government area and surrounding regions.	DDS	09.10.17 – Council must complete required documentation prior to sending out EOI 04.12.17 – no further progress at this time until documentation completed. 09.01.2018 – until financial documentation is funded. 05.03.2018 – waiting for financial information and documentation to be signed off. 04.04.18 – waiting for financial information and documentation to be endorsed. 06.06.18 – under review and investigation with further report to be prepared.
21 September 2017	Item 13 CCTV for Coonabarabran CBD 92/1718 A motion was moved by Councillor Brady seconded by Councillor Todd that Council report on the cost and complexity of installing Free Wi-Fi and CCTV Cameras in and around the CBD of Coonabarabran.	DCCS	Dec 2017 – council met with Just ISP on 22 Nov in an initial discussion on communication connectivity across the shire. Discussions included CCTV and free Wi-Fi in major towns, as well as options for greater NBN accessibility across the shire. Next steps will be to hold a follow up discussion to provide details on specific locations and objectives. Scheduled for early in 2018. Feb 2018 - A Funding request was submitted 20 December 2017 under NSW Community Safety Grant. Council is currently awaiting outcome. May 2018 – Council has been awarded a \$94,000 Community Safety Fund Grant to purchase and install CCTV cameras in the shopping and business areas of Coolah and Coonabarabran 03.06.18 – Council is in the progress of finalising the funding agreement for this project
92/1718			

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21 September 2017 93/1718	Item 14 Old Police House Building 93/1718 A motion was moved by Councillor Clancy seconded by Councillor Todd that Council direct the Acting General Manager make enquiries as to the availability of "Old Police House Building" located in John Street adjacent to Mary Jane Cain Bridge as an acquisition for future Arts, Crafts and Cultural pursuits.	DDS	Report to Council Meeting October 2017 updating Council of progress 07.02.18 working through native title issues 04.4.18 working through land claim on property, still subject to land claim and cannot be sold until claim is dealt with 02.05.18 – Local member is wanting to and able to extinguish the Land Claim for this to be pursued; seeking inspection on the building. 28.5.18 - Contact has been made with local police station to arrange a site visit.. Requested a key to inspect the site from the Coona Police Superintendent – this has not been forthcoming at this point
21 September 2017 106/1718	Item 29 Update of Financial Assistance Grants Program 2017/2018 106/1718 RESOLVED that Council seek to identify any shortcomings in the current method and make a submission to the Local Government Grants Commission if anything is found FURTHERMORE , that a consultant be engaged to facilitate preparation of Council's submission in 2018/2019.	DCCS	Feb 2018 – No action has been taken on this resolution
21 September 2017 117/1718	Item 41 Naming of Laneway in Binnaway A motion was moved by Councillor Lewis seconded by Councillor Hill that the following road name is adopted by Council subject to comments that may be received through the statutory notification and advertising process: <ul style="list-style-type: none">• Laneway off Bullinda Street and between David Street and Renshaw Street in Binnaway:<ul style="list-style-type: none">○ Naseby Lane 117/1718 An amendment was moved by Councillor Clancy seconded by Councillor Doolan that Council reject the decision of the Geographical Names Board and seek to have the laneway off Bullinda Street between David Street and Renshaw Street in Binnaway named Meyers Lane. The motion was put and lost The amendment was put and carried The amendment became the substantive motion and was put and carried by majority	DTS	In accordance with GNB Guidelines, exemption sought from Department of Finance to name the road 'Meyers Lane' 05.10.17 07.02.18 Still awaiting reply on exemption (matter with Geoff Stephenson) 02.05.18 –Awaiting response on exemption from GNB. 12.06.18 – Written appeal forwarded to the Geographical Names Board (GNB). Currently following up on investigation and response with GNB.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
21 September 2017	Item 46 Acquisition of Lot 2, Section 23, Deposited Plan 758051 – Part Baradine Hall 121/1718 RESOLVED:		
121/1718	1. That Council becomes Trustee of the Trust created on Lot 2, Section 23, DP758051.	DDS	09.10.17 – letter of request sent to Crown Lands 08.11.17 – Letter sent to Crown Lands , become trustee of the trust 04.12.17 – meeting to be held in January and February 2018 for new Trustee members. 26.02.18 – meeting to be held 26 March 2018 to declare positions vacant 04.04.18 – meeting readvertised to be held 14 April 2018 to declare positions vacant 02.05.18 – meeting advertised to be held 14 May 2018 to elect Trustees 31.05.18 – WSC elected trustee by community meeting held 14 May 2018. Letter sent to Minister on 16 May 2018 to approve WSC as Trustee
	2. That Council acquires Lot 2, Section 23, DP758051 pursuant to the provisions of Sections 186 and 187 of the Local Government Act 1993.	DDS	02.05.18- no further action can be undertaken until Council becomes Trustee of the Trust 31.05.18 – No further action can be undertaken until Council is appointed Trustee of the Trust by the Minister
	3. Council make an application to the Minister and the Governor for approval to acquire the land described Lot 2, Section 23, DP758051 under Section 186 and 187 of the <i>Local Government Act 1993</i> .	DDS	06.03.18- no further action can be undertaken until Council becomes Trustee of the Trust 02.05.18 - no further action can be undertaken until Council becomes Trustee of the Trust 31.05.18 – No further action can be undertaken until Council is appointed Trustee of the Trust by the Minister

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
21 September 2017 121/1718	4. That once acquired the land be classified as Operational Land under the Local Government Act 1993 then be consolidated with Lot 4, Section 23, Deposited Plan 758051.	DDS	06.03.18 – no further action can be undertaken until Council becomes Trustee of the Trust 02.05.18 - no further action can be undertaken until Council becomes Trustee of the Trust 31.05.18 – No further action can be undertaken until Council is appointed Trustee of the Trust by the Minister
	5. Pay any compensation in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991.	DDS	06.03.18 – no further action can be undertaken until Council becomes Trustee of the Trust 02.05.18 - no further action can be undertaken until Council becomes Trustee of the Trust 31.05.18 – No further action can be undertaken until Council is appointed Trustee of the Trust by the Minister
	6. That the Mayor and General Manger be authorised to affix the Common Seal of the Warrumbungle Shire Council to any documentation required to effect acquisition of the land.	DDS	06.03.18– no further action can be undertaken until Council becomes Trustee of the Trust 02.05.18 - no further action can be undertaken until Council becomes Trustee of the Trust 31.05.18 – No further action can be undertaken until Council is appointed Trustee of the Trust by the Minister

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21 September 2017	Item 47 Compulsory Acquisition – Coonabarabran Visitors Information Centre Car Park 122/1718 RESOLVED:		
122/1718	1. Council proceed with the compulsory acquisition of the land described as Lot 589, DP721790 for the purpose of car park in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> .	DDS	08.11.17 – application with Minister for approval 04.12.17 – no further progress awaiting minister approval 22.01.18 – no further progress until ministers approval is finalised. 26.02.18 – still waiting on Ministers approval 02.05.18 – waiting on Ministers approval 31.05.18 – Application with OLG for approval
	2. Council make an application to the Minister and the Governor for approval to acquire the land described as Lot 589 DP721790 by compulsory process under section 186 of the <i>Local Government Act 1993</i> .	DDS	08.11.17 – application with Minister for final approval 04.12.17 – no further progress awaiting minister approval 22.01.18 – no further progress until ministers approval is finalised. 26.02.18 – still waiting on Ministers approval 02.05.18 – waiting on Ministers approval 31.05.18 – Application with OLG for approval
	3. The land is to be classified as operational land upon acquisition.	DDS	09.10.17 - waiting approval 08.11.17 cannot proceed until acquisition is completed 04.12.17 – no further progress awaiting minister approval 22.01.18 – no further progress until ministers approval is finalised. 26.02.18 – still waiting on Ministers approval 02.05.18 – waiting on Ministers approval 31.05.18 – Application with OLG for approval
	4. That the Mayor and General Manger be authorised to affix the Common Seal of the Warrumbungle Shire Council to any documentation required to effect acquisition of the land.	DDS	09.10.17 - waiting approval 08.11.17 – waiting on final approval from Minister 04.12.17 – no further progress awaiting minister approval 22.01.18 – no further progress until ministers approval is finalised. 26.02.18 – still waiting on Ministers approval 02.05.18 – waiting on Ministers approval 31.05.18 – Application with OLG for approval

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21 September 2017	Item 48 Compulsory Acquisition – Part Crown Road Adjacent to Lot 102, DP1201959 123/1718 RESOLVED:		
123/1718	1. Council proceed with the compulsory acquisition of the land described Crown Road adjacent to Lot 102, DP1201959 for the purpose of expansion of Warrumbungle Quarry in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> .	DDS	08.11.17 – final draft of application being reviewed prior to send to OLG 04.12.17 – draft application still in progress 22.01.18 – application sent to OLG for approval 26.02.18 – application with OLG for assessment and approval 04.04.18 – More information requested to be submitted to OLG 31.05.18 – Application sent to OLG for assessment
	2. Council make an application to the Minister and the Governor for approval to acquire the land described as Crown Road adjacent Lot 120, DP1201959 by compulsory process under Section 186 of the <i>Local Government Act 1993</i> .	DDS	08.11.17 – final draft of application being reviewed prior to send to OLG 04.12.17 – draft application still in progress 22.01.18 – application sent to OLG for approval 26.02.18 – application with OLG for assessment and approval 04.04.18 – More information requested to be submitted to OLG 31.05.18 – Application sent to OLG for assessment

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21 September 2017 123/1718	3. The land is to be classified as operational land upon acquisition.	DDS	09.10.17 – no action until acquisition is finalised 08.11.17 – final draft of application being reviewed prior to send to OLG 04.12.17 – draft application still in progress 22.01.18 – application sent to OLG for approval 26.02.18 – no further progress until application is assessed and approved 02.05.18 - no further progress until application is assessed and approved 31.05.18 – no further progress until application is assessed and approved
	4. That the Mayor and General Manger be authorised to affix the Common Seal of the Warrumbungle Shire Council to any documentation required to effect acquisition of the land.	DDS	09.10.17 –no action until acquisition is finalised 08.11.17 – final draft of application being reviewed prior to send to OLG 04.12.17 – draft application still in progress 22.01.18 – application sent to OLG for approval 26.02.18 – no further progress until application is assessed and approved 02.05.18 - no further progress until application is assessed and approved 31.05.18 – no further progress until application is assessed and approved
19 October 2017 158/1718	Item 32 ARTC Request to Close Fairfield Road at Rail Crossing 158/1718 RESOLVED that the proposal to close the level rail crossing on Fairfield Road is publicly advertised and formal consultation is undertaken with individual owners who have property frontage to Fairfield Road. FURTHERMORE , that a report is presented to Council on outcomes of these consultation activities.	DTS	12.06.18 – Advertising and consultation yet to proceed.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
19 October 2017 161/1718	Item 34 Len Guy Park Boundary Adjustment 161/1718 RESOLVED that Council continues the process of finalising boundary adjustments, land transfers and fencing relating to Len Guy Park, Binnaway, as previously resolved via Resolution 86/1617.	DDS	04.12.17 - information sent to Property Manager at NSW Health regarding the gifting of land from NSW Health 09.01.18 – Property manager sent email (10/02/2018) in relation of progress to this task. 05.03.18 – waiting on NSW Health to finalise the legal transfer of boundaries 04..04.18 – NSW Health to finalise the legal transfer of boundaries. 02.05.18 Waiting on NSW to finalise paperwork approximately 8 Weeks 31.05.18 – Still with NSW Health to finalise paperwork
19 October 2017 162/1718	Item 35 Road Closure Part Castlereagh Avenue Binnaway for the Pump House Camping Ground Binnaway 162/1718 RESOLVED that Council continues the part road closure of Castlereagh Avenue, Binnaway updating the licence agreement and submitting a Development Application for the Pump House Camp Ground, Binnaway as resolved previously via Resolution 87/1617.	DDS	08.11.17 information sent Department of Industry – Lands on 5 September 2017 – waiting on response. 04.12.17 – Waiting on Road to be gazetted 26.02.18 – Waiting on road to be gazetted 02.05.18 – in discussions with NSW Land Registry Office continuing regarding road naming and gazettal 31.05.18 – Application for Road Naming being drafted
19 October 2017 164/1718	164/1718 A motion was moved by Councillor Lewis and seconded by Councillor Hill that a report be brought back to the November Ordinary Council meeting on the costings for installation of solar lights alongside the pathway adjacent to the river in Binnaway. The motion was put and carried majority	DTS	06.04.18 quotation received \$36,000 plus GST for supply only. Further \$30,000 for installation. 03.05.18 – In Progress – Sourcing a secondary quote for a cheaper alternative 06.06.2018 – following discussions with CR Lewis new quotes have been obtained as follows: <u>3 x 4m poles with solar lights</u> Greenfrog - \$5,574 David Hunt - \$6,960 to \$8,610
16 November 2017 185/1718	Item 17 Audit Committee 185/1718 A motion was moved by Councillor Doolan and seconded by Councillor Iannuzzi that a Sub Committee be set up to investigate the establishment of an Internal Audit Committee and options to partner with other Councils. FURTHERMORE that Councillor Doolan be nominated to the Sub Committee with the option to include an additional Councillor.	GM	April 2018 – the formation of an Internal Audit committee is currently being investigated with advice being sought from other Council's.

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16 November 2017 197/1718	Item 27 Boundary Adjustment between Mid-Western Regional Council and Warrumbungle Shire Council 197/1718 RESOLVED that Council:		
	7. Authority be granted to affix the Common Seal of the Council to any documentation required to effect boundary adjustment.	DDS	02.03.18 – No action until Ministers approval 04.04.18 – No action until Ministers approval 02.05.18 – No action until Ministers approval 31.05.18 – No action until Ministers approval
16 November 2017 198/1718	Item 28 Industrial Land Subdivision 198/1718 RESOLVED:		
	1) That Council considers the proposal to subdivide and sell the land in Ulan Street as Industrial blocks.	DDS	05.03.18 – no further progress until costings have been finalised 03.04.18 – costings to be received from DTS prior to subdivision 02.05.18 submission for funding of the development of the site as an Industrial Park of up to 8 blocks 28.5.18 – awaiting outcomes of Growing Local Economies funding application before proceeding to subdivision
	2) That Council allocates \$20,000 for preliminary plans, survey works and valuation of the Industrial land blocks in Ulan Street.	DDS	05.03.18 – no further progress until costings have been finalised 03.04.18 – waiting on quote for design work 02.05.18 – included in EOI submission 28.5.18 – awaiting outcomes of Growing Local Economies funding application before proceeding to subdivision

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16 November 2017 198/1718	3) That Council investigate further costs involved with preparation of the Industrial blocks for selling, such as provision of services, road and drainage works etc.	DDS	05.03.18 – Request for costings for services, road and drainage works sent to DTS 03.04.18 – waiting on quote for design work 02.05.18 – included in EOI for Growing Local Economies Fund 28.5.18 – awaiting outcomes of Growing Local Economies funding application
	4) A further report be presented to Council (detailing proposed plans) when the costs for development are known.	DDS	04.12.17 – once the information is available a report to council will be prepared 05.03.18 – report will be presented to Council once costing are known 03.04.18 – Report will be prepared for Council once costing has be finalised. 02.05.18 –Growing Local Economies EOI completed and lodged, report to May 2018 meeting. 28.5.18 – reported to Council with costings and information about EOI for Growing Local Economies funding.
14 December 2017 212/1718	Item 3 Minutes of Traffic Advisory Committee Meeting – 23 November 2017 212/1718 RESOLVED:		
	2.That approximately ten (10) metres of street centre car parking be removed in Wallaroo Street, Dunedoo on the northern side of the intersection of Digilah Street, in line with Australian Standards requirements for sight distance.	DTS	06.04.18 Scheduled for construction starting mid April 18 and completion by the end of April. 04.05.18 – Construction due to be completed first week of June 2018. 08.06.18 – The No parking Signs will be installed at new location to meet the sight distance requirement on 27 June 2018

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
14 December 2017 215/1718	Item 6 Minutes of Robertson Oval Advisory Committee Meeting – 31 October 2017 (Re-submitted) 215/1718 RESOLVED: 2. That concept plans for proposed Robertson Oval Amenities Building are placed on exhibition and members of the public invited to make submissions on the plans. FURTHERMORE , consultation will include a public meeting.	DTS	Plans were placed on Public Exhibition from 09.03.18 to 10 April 2018. 06.06.18 – Completed. Plans displayed in Dunedoo at Milling Stuart, carnivals, markets, sporting clubs, schools and Post Office. Advertising on 3 Rivers Radio Station and media release calling for public submissions in March 2018. Matter discussed at Dunedoo Community Consultation meeting on 27 March 2018.
14 December 2017 226/1718	Item 17 Coolah Water Quality 226/1718 A motion was moved by Councillor Capel seconded by Councillor Doolan that an investigation is undertaken by Council and a report brought back to Council regarding a solution (and costs) to improve the palatability of the Coolah town water supply and reduce the effects of the mineralisation which is causing hot water elements to break as well as damaging tapware and associated fixtures and fittings.	DTS	06.03.18 – Contact made with a consultant, awaiting Letter of Opinion on various options for improving water quality 04.04.18 – Consultant engaged to provide a Letter of Opinion on Softening Options including cost estimates. 04.05.18 – A consultant has been engaged to provide a letter of opinion on water softening options 08.06.18 – Expect to receive draft letter of opinion on water softening options from Hunter H2O by week ending 15 June 2018

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
14 December 2017 245/1718	Item 44 Invitation from Department of Industry – Water to Submit a Business Case for Binnaway Sewerage 245/1718 RESOLVED:		
	1. That Council lodge a detailed application to NSW Government under the Safe and Secure Water Program for funding to develop a Business Case for the Binnaway Sewerage Project.	DTS	07.02.18 awaiting reply 04.04.18 Consultant engaged to prepare business case 04.05.18 A consultant has been engaged for the preparation of a detailed Safe and Secure Funding Application 08.06.18 Received draft detailed application from Hunter H2O on 4 June 2018. Need to review, finalise, submit and get in contact with DOI Water re Section 60 approval
	2. That a community based Reference Group is established for Binnaway Sewerage Project, subject to a report to Council on a Charter for the proposed group.	DTS	07.02.18 awaiting reply 04.04.18 not yet commenced 04.05.18 not yet commenced 08.06.18 – no action taken at this state
14 December 2017 258/1718	Item 53.1 Liverpool Range Wind Farm 258/1718 RESOLVED that Council accept Epuron's final offer per turbine for the proposed Liverpool Range Wind Farm, and FURTHERMORE that the draft Voluntary Planning Agreement be finalised for Council's endorsement as part of a further report to be brought back to Council.	DDS	04.04.18 – Draft VPA being finalised 07.05.18 – Contact with Epuron, draft VPA with their solicitor 06.06.18 – Report to June 2018 Council Meeting
9 January 2018 270/1718	Item 1 Skip Bins A motion was moved by Councillor Lewis seconded by Councillor Todd that the large skip bins be returned to the tips as at 9 January 2018 or as soon as possible. The motion was put and lost by majority 270/1718 A foreshadowed motion was moved by Councillor Doolan seconded by Councillor Capel that Council correspond with Warrumbungle Plant Hire trading as Coona Waste Disposal immediately to seek their written response within 7 days on their ability to comply with the general conditions of their tender for the Supply of Skip Bin Services and the Transfer of Waste.	DCCS	April 2018 – Council has sent correspondence to, and had a face-to-face meeting, with Coona Waste Disposal regarding the commencement of the contract for the Supply of Skip Bin Services and the Transfer of Waste May 2018 – Council has had a number of meetings with Coona Waste in relation to the commencement of the contract. It is expected that the contract will commence in the coming weeks. 03.06.18 – a draft Service Agreement has been provided to Coona Waste for their final review.

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15 February 2018 278/1718	<p>Item 10 Notice of Motion – Records Management for Councillors (Re-submitted) 278/1718 A motion was moved by Councillor Iannuzzi and seconded by Councillor Doolan that for Councillors to comply with the State Records Act, by creating and capturing full and accurate records of business undertaken in the course of their official duties for council, as of June 2017 they will:</p> <ul style="list-style-type: none"> • Keep a personal record of providing advice, instructions or recommendations; • Keep drafts of documents for Council containing significant annotations or submitted for comment of approval by others; • Use the Council iPads for correspondence received and sent relating to their work undertaken for Council; • Use the Council iPads for correspondence, including emails; • Forward to the Mayor or General Manager within 38 days any petition received from a community group; • Report to Council within 38 days any matters concerning a Councillor's pecuniary interests; • Keep records of speech notes made for addresses given at official Council events, and • Report to Council within 38 days complaints, suggestions or enquiries by rate payers about Council services. 	GM Mayor Councillors	28.05.2018 – Councillors reminded of resolution. Completed.
15 February 2018 279/1718	<p>Item 11 – Notice of Motion – Coona Waste 279/1718 A motion was moved by Councillor Lewis seconded by Councillor Todd that Council re-affirm its resolution re large skip bin pick up tender and Coona Waste be asked to start as soon as possible. The motion was put and carried by majority</p>	DCCS	<p>April 2018 – Council has sent correspondence to, and had a face-to-face meeting, with Coona Waste Disposal regarding the commencement of the contract for the Supply of Skip Bin Services and the Transfer of Waste</p> <p>May 2018 – Council has had a number of meetings with Coona Waste in relation to the commencement of the contract. It is expected that the contract will commence in the coming weeks.</p> <p>03.06.18 – a draft Service Agreement has been provided to Coona Waste for their final review.</p>

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15 February 2018 281/1718	Item 14 Notice of Motion – Recycling Systems at Waste Management Sites 281/1718 A motion was moved by Councillor Todd and seconded by Councillor Capel that the Warrumbungle Shire implement a recycling system at all Waste Management sites that comprises of a wall with windows in situ for separate bins for household waste and recycling.	DDS	05.03.18 –quotes are being obtained to undertake the work. 04.04.18 – quotes being obtained to undertake the work. Has potential to encourage break-ins with recent break-in at Coonabarabran and theft of CDS materials. 02.05.18 – quotes being sought 06.06.18 – Construction commenced and first one installed at Coolah.
	FURTHERMORE that Council engage a quantity surveyor to cost roof repairs on the Coonabarabran Administration Office and that a report be brought back to Council outlining what went wrong and the estimated costs for rectification. The motion was put and carried by majority Councillor Lewis requested it be recorded in the minutes that Council had been informed the roof was covered by insurance but this seems not to be the case with the request for \$500,000 for repairs.	DDS	02.05.18 – Council engaging Barnsons to undertake a quantity survey to cost roof repairs. 06.06.18 – Plans drafted, DA for replacement being prepared. Report on building to be brought back to Council.
15 March 2018 308/1718	Item 3 Minutes of Traffic Advisory Committee Meeting – 27 February 2018 308/1718 RESOLVED that Council be provided with a report regarding the status of the Warrumbungle Quarry Lease and future requirements in relation to the access and egress area.	DTS	12.06.18 – Warrumbungle Quarry Lease to expire on 31 December 2018. Review undertaken. Access and Egress Area – RMS currently trialling variable message signage (VMS) where a vehicle approaching a T intersection triggers the VMS to slow the main road speed limit down by 30 km/h. Council to consider funding the signage. <i>Refer to Traffic Committee Minutes of 24 May 2018.</i>
19 April 2018 350/1718	Item 3 Minutes of Traffic Advisory Committee Meeting – 22 March 2018 350/1718 RESOLVED: 4.That in principle support be granted to Coolah Central School to close part Binnia Street and Campbell Street on Saturday, 17 November 2017 from 9.30 am to 10.45 am to conduct the Sesquicentenary Street Parade subject to preparation of a Traffic Management Plan, Traffic Control Plan, approval from RMS and compliance with Council's Road Closure Policy.	DTS	02.05.18– waiting on receipt of Traffic Management Plan 06.06.18 – Traffic Control Plan approved. Email forwarded to event organise and still awaiting receipt of Traffic Management Plan.

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19 April 2018 351/1718	Item 4 Minutes of Economic Development and Tourism Advisory Committee Meeting – 3 March 2018 351/1718 RESOLVED:		
	2. That banner pole flags be purchased out of the tourism budget to promote community based events that have an economic benefit to the communities of the Shire.	DDS	02.05.18 – Prices referred to EDT for decision on events 28.05.18 – application to Community Building Partnerships to part fund banners; negotiating with Jockey Club on first purchases – by the Jockey Club
	3. That Warrumbungle Shire contributes \$2,500 to Regional Platters and that \$2,500 be calculated into the next budget to meet the financial requirements of participation.	DDS	02.05.18 – First payment made 28.05.18 – Noted for budget preparation for new financial year
	4. That the Lifestyle Showcase be placed on hold, pending the outcomes of the relevant strategic plans and that we explore a better system for marketing and promotion of the event in the future.	DDS	02.05.18 – Decision to shelve idea and await decision on the strategic plan/s 28.05.18 – Decision to shelve idea and await decision on the strategic plan/s
	5. That the amendments to the Terms of Reference be endorsed with the quorum being five (5).	DDS	02.05.18 – amendments incorporated into Terms of Reference 06.06.18 - Completed
	6. That the Council Coordinator of the Community Development Coordinators collate a report on their activities for the information of the EDT prior to each EDT Meeting.	DDS	02.05.18 – Coordinator informed that report is required 06.06.18 – Yet to be actioned.
19 April 2018 356/1718	Item 10 Notice of Motion – Council Meetings Schedule 356/1718 RESOLVED that Council amend clause 1.2 of the Code of Meeting Practice to: 1.2 Ordinary meetings of Council be held on the first Thursday of each month. The location of ordinary meetings of Council will alternate between Coonabarabran and Coolah. Ordinary meetings of Council will commence at 6pm. There is to be no meeting of Council in January.	GM	28.05.2018 – Advertised to the community. To be reported back to Council.
19 April 2018 357/1718	Item 11 Notice of Motion – Report on General Managers Leave 357/1718 RESOLVED that the Mayor provides a report to Council about the methods he used in approving leave for General Managers in the period 1.1.2015 – 31.12.2017 and to inform Council how many times he approved such leave.	Mayor	

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19 April 2018 358/1718	Item 13 Notice of Motion – Recorded Council Meetings on Website 358/1718 RESOLVED that Council meetings be recorded and posted on Council's website.	GM	28.05.2018 – Advertised to the community. To be reported to Council.
19 April 2018 367/1718	Item 22 Community Development Coordinator Program – Memorandum of Understanding 367/1718 RESOLVED that Council endorse the Memorandum of Understanding for the Community Development Coordinator Program and enter into the arrangements with each of the local Development Groups and Progress Associations including the following adjustments authorising: <ul style="list-style-type: none"> • contractors to be used • the carry over of funds • the General Manager to make further adjustments that do not affect the intent of the Memorandum of Understanding. 	DCCS	Completed
19 April 2018 369/1718	Item 24 Macquarie Regional Library Agreement 369/1718 RESOLVED:		
	1. That Council authorise the General Manager to enter into discussions with member councils of the Macquarie Region to come to a mutually beneficial outcome in relation to the provision of library services in the Warrumbungle Shire.	DCCS	May 2018 – consultations are continuing. A revised draft of the agreement has been received from Dubbo Regional Council 03.06.18 final copy of the agreement has been received and signed by the General Manager. Item Completed
	2. That should discussion relating to Recommendation 1 be beneficial, that Council enter in to an Agreement with Macquarie Regional Library for the provision of library services in the Warrumbungle Shire.	DCCS	May 2018 – consultations are continuing. A revised draft of the agreement has been received from Dubbo Regional Council 03.06.18 final copy of the agreement has been received and signed by the General Manager. Item Completed

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
19 April 2018 369/1718	3. That Council authorise the affixing of the Council Seal to the relevant Agreement for the provision of library services in the Shire.	DCCS	May 2018 – consultations are continuing. A revised draft of the agreement has been received from Dubbo Regional Council0 3.06.18 final copy of the agreement has been received and signed by the General Manager. Item Completed
19 April 2018 378/1718	Item 36.1 Coonabarabran Netball Courts Project – Tenders 378/1718 RESOLVED that the tenders for concrete slab construction for the Coonabarabran Netball / Basketball courts be declined and that the General Manager be delegated the authority to negotiate in accordance with clause 178(3)(e) with the lowest tenderer to determine the possibility of local supply.	DTS	02.05.18 Negotiations complete. Original tender from Hinchcliffe Concrete Constructions accepted by General Manager. Further report to be presented to May Council Meeting. Letter of acceptance sent. Completed see new resolution 428/1718
19 April 2018 380/1718	Item 36.2 Forensic Audit – Expressions of Interest (Re-submitted) 380/1718 RESOLVED that Council accept the Expression of Interest for Moore Stephens (SA) for Phase 1 for a Forensic Audit for 2016/2017.	GM	28.05.2018 – Audit underway. Auditors on site from 28 May 2018 to 1 June 2018. Awaiting the report.
19 April 2018 388/1718	Item 29 Coonabarabran Water Supply Emergency Project 388/1718 RESOLVED that due to the extenuating and emergency circumstances surrounding the Coonabarabran Emergency Water Supply Project that Council:		
	1. Not apply the need for formal tenders for works and services for this project.	DTS	02.05.18 – Action in train 06.06.18 - Completed
	2. Authorise the General Manager in consultation with the Mayor and Deputy Mayor to accept quotations for expenditure above \$150,000 for this project.	DTS	02.05.18 – Action in train 06.06.18 - Completed
19 April 2018 389/1718	3. Be provided with monthly reports on the application of the above and progress.	DTS	02.05.18 – Action in train 06.06.18 - Completed
	Item 30 Centreline Marking of Mollyan Road 389/1718 RESOLVED that no centreline delineation marking is undertaken on Mollyan Road or any other sealed local rural road unless it is warranted in accordance with RMS guidelines for centreline delineation of roads.	DTS	12.06.18 – Completed – No action necessary.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
19 April 2018 390/1718	Item 31 Proposal for a Monument to Explorer John Oxley on Baradine Road 390/1718 RESOLVED that Council provides in principle support to the construction of a roadside pullover area on Baradine Road, 3km North of Bugaldie, to allow Baradine Progress Association to establish a monument to the explorer John Oxley subject to the following conditions:		Comments: Letters forwarded to John Whitehead and Baradine Progress Association on 10 May 2018 advising outcome of request. Matter to be considered in 2018/2019 Budget considerations. Tracy Cain @ 14/05/18 06.06.18 – Completed – Budget submission has been prepared.
	1. The estimated \$30,000 cost of construction will be considered during preparation of the 2018/19 budget.	DTS	02.05.18 – Matter referred to Finance for consideration in the 2018/2019 budget deliberations 06.06.18 – Completed – Budget submission has been prepared.
	3. Structures on the site are limited to interpretative signs, one table and shelter, one garbage bin and one rock monument and their supply and installation is funded by the Baradine Progress Association.	DTS	02.05.18 - Baradine Progress Association advised of Council's resolution 06.06.18 - Completed
19 April 2018 392/1718	Item 33 Planning Proposal for 2013 Wambelong Fire Affected Properties – Dwelling Entitlement 392/1718 RESOLVED:		
	1. That Council continues with the Planning Proposal as per the Gateway Determination, as approved by The Department of Planning and as per Council's resolution of 18 June 2015 (Resolution 387/1415).	DDS	02.05.18 – correspondence for Parliamentary Counsel being prepared 06.06.18 - Completed
	2. That Council submit the finalised conditions of the Gateway Determination to The Department of Planning for approval to amend the Warrumbungle LEP.	DDS	02.05.18 – correspondence for Parliamentary Counsel being prepared 06.06.18 - Completed

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
17 May 2018 399/1718	Item 3 Minutes of Traffic Advisory Committee Meeting – 26 April 2018 399/1718 RESOLVED:		
	1. That Council accept the Minutes of the Traffic Advisory Committee Meeting held at Coonabarabran on 26 April 2018.	DTS	06.06.18 Completed
	2. That approval be granted to Gulgong Heritage Harness Association for the 2018 Henry Lawson Heritage Drive to be held on 2-9 June 2018 subject to approval from RMS.	DTS	06.06.18 Completed
	3. That in principle support be granted to Binnaway Lions Club to conduct the Doganabuganaram Ride on 22 September 2018 subject to preparation of an updated Traffic Control Plan providing signage on pilot vehicles.	DTS	06.06.18 Updated Traffic control Plan to be considered at the June Traffic Advisory Committee meeting
	4. That approval be granted to the Sundowner Cycling & Triathlon Club to conduct the 2018 Sundowner Cycle Race from Coonabarabran to Gunnedah on 16 June 2018.	DTS	06.06.18 Completed
	5. That the untimed 'No Stopping' sign located at the children's crossing in Yarran Street, Binnaway be removed and a 10 minute parking sign be installed in front of the Binnaway Central School in accordance with the sign plan presented to the Committee.	DTS	06.06.18 – Currently organising signage to be ordered and installed
	6. That previous consideration of 'Give Way' signage on Gundare Road, Coolah be noted and that no further action be taken.	DTS	06.06.18 Completed
	7. That an assessment be undertaken on the grade of the hill at Black Stump Way, Coolah to determine compliance with warrant for steep descent signs.	DTS	06.06.18 Completed – 6% grade referred to May Traffic Advisory Committee meeting and does not meet the warrant for signage. Monitoring to be undertaken by RSO and the use of traffic counters
	8. That W5-25 turning traffic warning signs be installed on Black Stump Way, Coolah and that the site be monitored for the requirement of double lines.	DTS	06.06.18 – Currently organising signage to be ordered and installed.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report																																																																																			
17 May 2018 402/1718	<p>Item 6 Minutes of TRRRC 355 Advisory Committee Meeting – 2 May 2018 402/1718 RESOLVED:</p> <p>1. That Council accept the minutes of the Three Rivers Regional Retirement Community S355 Committee meeting held at Dunedoo on 2 May 2018.</p> <p>2. That the Three Rivers Regional Retirement Community is marketed and operated as a Retirement Village as per the grant application, using the financial modelling in the table below.</p> <table><tr><th colspan="7"></th><th colspan="3">Market Value adopted from valuation (\$)</th><th></th></tr><tr><th rowspan="2">Buy In Option</th><th rowspan="2">Buy In</th><th colspan="5">Deferred Management Fee Schedule (by year)</th><th>2 Bedroom</th><th>2.5 Bedroom</th><th>3 Bedroom</th><th rowspan="2">Recurring fee</th></tr><tr><th>1</th><th>2</th><th>3</th><th>4</th><th>Total</th><th>210,000</th><th>220,000</th><th>260,000</th></tr><tr><td>1</td><td>100%</td><td>12.5%</td><td>5.0%</td><td>2.5%</td><td>2.5%</td><td>22.5%</td><td>210,000</td><td>220,000</td><td>260,000</td><td>25% of Centrelink aged pension with supplements</td></tr><tr><td>2</td><td>75%</td><td>17.0%</td><td>5.0%</td><td>2.5%</td><td>2.5%</td><td>27.0%</td><td>157,500</td><td>165,000</td><td rowspan="3"></td><td>30% of Centrelink aged pension with supplements</td></tr><tr><td>3</td><td>50%</td><td>20.0%</td><td>5.0%</td><td>2.5%</td><td>2.5%</td><td>30.0%</td><td>105,000</td><td>110,000</td><td>35% of Centrelink aged pension with supplements</td></tr><tr><td>*4</td><td>25%</td><td>15.0%</td><td>5.0%</td><td>5.0%</td><td>0.0%</td><td>25.0%</td><td>52,500</td><td></td><td>50% of Centrelink aged pension with supplements</td></tr><tr><td>^ Exit fee</td><td colspan="6">(exit fee charged on departure of all units)</td><td>\$3,000</td><td>\$3,000</td><td>\$3,000</td><td></td></tr></table> <p>* Option 4 is restricted to 2 x 2 bedroom unites as a low cost housing option for certain housing.</p> <p>^ Exit fee of \$3,000 is charged against the Buy In balance upon departure.</p> <p>3. Council review the fees annually in line with budget considerations.</p>										Market Value adopted from valuation (\$)				Buy In Option	Buy In	Deferred Management Fee Schedule (by year)					2 Bedroom	2.5 Bedroom	3 Bedroom	Recurring fee	1	2	3	4	Total	210,000	220,000	260,000	1	100%	12.5%	5.0%	2.5%	2.5%	22.5%	210,000	220,000	260,000	25% of Centrelink aged pension with supplements	2	75%	17.0%	5.0%	2.5%	2.5%	27.0%	157,500	165,000		30% of Centrelink aged pension with supplements	3	50%	20.0%	5.0%	2.5%	2.5%	30.0%	105,000	110,000	35% of Centrelink aged pension with supplements	*4	25%	15.0%	5.0%	5.0%	0.0%	25.0%	52,500		50% of Centrelink aged pension with supplements	^ Exit fee	(exit fee charged on departure of all units)						\$3,000	\$3,000	\$3,000	
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Responsible Officer	Progress Report																																																																																					
DCCS DDS	06.06.18 – Submission being prepared for the inclusion of the financial modelling into 18/19 Budget.																																																																																					

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
17 May 2018 407/1718	Item 11 Determination of the Local Government Remuneration Tribunal 2018 407/1718 RESOLVED that Warrumbungle Shire Council adopts the maximum annual fee of \$11,860 for Councillors and \$25,880 for the Mayor/Chairperson Additional Fee for the 2018/2019 financial year effective from 1 July 2018, being in accordance with the determination of the Local Government Remuneration Tribunal under sections 239 and 241 of the Local Government Act 1993.	DCCS	03.06.18 – to be actioned as of 1 July 2018
17 May 2018 408/1718	Item 12 2018 Local Government NSW Annual Conference 408/1718 RESOLVED that Council:		28.05.2018 – Noted. Complete.
	1. Appoint the Mayor as Council's delegate to attend the LGNSW Annual Conference to be held in Albury from 21 October 2018;	GM	28.05.2018 – Noted. Complete.
	2. Authorise for two Councillors plus the General Manager to attend the Conference as observers;	GM	28.05.2018 – Noted. Complete.
	3. Authorise the Mayor to appoint observers/alternate observers if the need arises.	GM	28.05.2018 – Noted. Complete.
17 May 2018 412/1718	Item 16 Quarterly Budget Review Statement for the Quarter Ending 31 March 2018 412/1718 RESOLVED that Council accept the Quarterly Budget Review Statement (QBRs) for the quarter ending 31 March 2018 and approve the requested supplementary votes by fund for the amounts of: <ul style="list-style-type: none"> General Revenue: -\$365,597 Water Revenue: \$675,000 General Expenditure: -\$41,315 General Capital: -\$319,608 Water Capital: -\$1,990,000 Water Restricted Assets: \$1,315,000 	DCCS	03.06.18 – Completed – no action required

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
17 May 2018 413/1718	Item 17 Draft Operational Plan 2018/19 and Draft Delivery Program 2018/22 to 2021/22 413/1718 RESOLVED that Council:		
	1. Receive the report on the draft Delivery Program 2018/22 and draft Operational Plan 2018/19;	DCCS	03.06.18 Completed – no action required
	2. Endorse the draft Delivery Program 2018/22 and draft Operational Plan 2018/19, including the Revenue Policy, to go on public exhibition for a period of not less than 28 days with the following amendments: <ul style="list-style-type: none"> 15% increase in water access and consumption charges to the Water Fund 15% increase in business and residential sewer charges to the Sewer Fund Noting that the 15% increase for Mendooran water applies to the base access and consumption charges only, not to the loan charge. 	DCCS	3/6/2018 – Amendments were made to the draft Delivery Program 2018/22 and draft Operational Plan 2018/19, including the Revenue Policy. The draft Delivery Program 2018/22 and draft Operational Plan 2018/19, including the Revenue Policy, was placed on public exhibition from Friday, 18 May 2018 – Friday, 15 June 2018.
	3. Consider the submissions made on the draft Delivery Program 2018/22 and draft Operational Plan 2018/19 at Council's Ordinary Meeting to be held on 21 June 2018.	DCCS	3/6/2018 – draft Delivery Program 2018/22 and draft Operational Plan 2018/19, including the Revenue Policy, was placed on public exhibition from Friday, 18 May 2018 – Friday, 15 June 2018. Submissions being received.
17 May 2018 415/1718	Item 19 Coonabarabran Emergency Water Supply Project – May 2018 Update 415/1718 RESOLVED that Council:		Completed - Further Business Paper Report to June Council Meeting
	1. Note the May 2018 Update Report on the Coonabarabran Emergency Water Supply Project.	DTS	Completed
	2. Formally accept the grant funds received to date of \$975,000 and Council commit \$325,000 to match this funding.	DTS	Completed
	3. Endorse the urgent request to the Government to fully fund the balance needed for completion of the whole project.	DTS	Completed
17 May 2018 416/1718	Item 20 Mendooran Water Quality Incident Review Report Implementation 416/1718 RESOLVED that Council receive and note the quarterly report on the implementation progress of the recommendations within the Mendooran Water Quality Incident Review Report.	DTS	Completed

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
17 May 2018 419/1718	Item 23 Industrial Land Subdivision Proposal 419/1718 RESOLVED that:		
	1. The report on Industrial Land Subdivision Proposal be received for Council's information; and	DDS	06.06.18 - Completed
	2. Council note that an application for funding has been submitted under the Growing Local Economies Program.	DDS	06.06.18 - Completed
17 May 2018 420/1718	Item 24 Shire Boundary Adjustment between Mid-Western Regional Council and Warrumbungle Shire Council 420/1718 RESOLVED that Council:		
	1. Approve the boundary adjustment transferring part Lot 1, DP1072945 totalling 2.05ha from Warrumbungle Shire Council to Mid-Western Regional Council.	DDS	31.05.18 – Completed – Letter sent to Mid-Western Regional Council with Resolution to complete boundary adjustment
	2. Approve the amendment to the rates related to Lot 1, DP1072945 from the date the boundary adjustment is proclaimed in the Government Gazette and refund any payments received relating to any period beyond the date the land ceased to be rateable within the Warrumbungle Shire Council area.	DDS	31.05.18 – Complete – Mid Western Regional Council to complete application to Minister
	3. Confirms no provision for rates will need to be made in the Council boundary adjustment proclamation.	DDS	31.05.18 – Complete – Mid Western Regional Council to complete application to Minister
	4. Approve the minor Locality adjustment between the Localities of Tallawang and Dunedoo to include the entirety of Lot 1, DP1072945 in the Locality of Tallawang.	DDS	31.05.18 – Complete – Mid Western Regional Council to complete application to Minister
	5. All costs incurred by Council are to be borne by the landholder, including staff time.	DDS	31.05.18 – Complete – Mid Western Regional Council to complete application to Minister

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
17 May 2018 429/1718	Item 26.2 Todds Crossing Bridge Project – Tenders 429/1718 RESOLVED that Council:		
	1. Decline to accept any of the tenders.	DTS	
	2. Authorise the General Manager to enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender and report back to Council on the preferred action.	DTS	
	3. Has determined this course of action due to the apparent lack of competitive pricing and probable lack of tenders due to remoteness.	DTS	